



Dear Homeowner;

Included in this envelope is an application for our 2011 National Rebuilding Day program. Before you begin filling in the application, please take a few minutes to read through the information below about our selection process so you can know what to expect over the coming months.

Application Period:

*The application period runs from July 2010-September 31, 2010. This is the time when we accept applications, verify homeowner qualification, and inspect the homes. Qualification means that you meet our income and home ownership requirements; this does not mean you have been selected to receive services. If you do not qualify, you will receive notification. If you do qualify, you will be contacted by an inspector and a previewer who will want to set up one or more appointments at your home to discuss the program with you, as well as to look at your home to determine what work needs to be completed to make your home warm, safe, and dry. Making your home warm, safe, and dry are our main priorities. **PLEASE NOTE:** Having your home inspected does NOT mean that you have been selected for the program.*

Committee Selection Period:

Once all qualified homeowners have had their homes inspected, a committee will review all of the applicants and select the homes to be repaired on the April and October Rebuilding Days for 2011. These decisions are usually made by the end of February or beginning of March. Unfortunately, not all homes can be selected. Our organization is funded through sponsorships from the community, and Rebuilding Together must base the number of homes completed on the funds available to us. Once the committee has made its selection, notifications will be sent out.

Please understand that the application process is a lengthy one. Should you apply, please understand that it may take awhile before you hear from us, and we ask that you have patience while we review the numerous applications we receive.

If you have any questions about the application process, feel free to call the office at the number below. Please make sure you read through the application instructions so that nothing is left out and your application can be processed as quickly as possible.

Sincerely,

Eileen Keefe
Project Coordinator
Rebuilding Together Dutchess County
845-454-7310



Return applications to:
Rebuilding Together Dutchess County
 PO Box 3695
 Poughkeepsie, NY 12603

Information and Instructions for 2011 Applicants

The call for applications to receive assistance for no-cost home repairs for the 2011 Project Year is now open. The majority of projects will be scheduled for April 2011. Additional projects may be scheduled for the fall of 2011. The following information will help you determine if you may be eligible and also provides some key information needed to complete the application process.

Key Dates

Homeowners are encouraged to complete and send the applications together with the required supporting documents as soon as possible. This helps us to schedule home inspections and provide the review needed to help us select the most needy applications.

The final date for the receipt of the application and all documentation is September 31, 2010.

- Applicants who do not meet the eligibility requirements will be notified.
- Home inspection/preview visits will be scheduled after the receipt of all required documents. These visits give us an opportunity to meet the homeowner and determine the work required.
- Notification of the selected applications will be made by the end of February or beginning of March.
- The majority of repair projects will be scheduled for April 2011.

Home Ownership Requirements

- Applicants must own and reside in the home requiring repairs. Life tenancy or life estate agreements also qualify for the program.
- The homes must be free of liens other than mortgages or home equity loans.
- The homeowner is expected to reside in the home for a minimum of two years following the repairs.

Income Guidelines for 2010-2011

<i>Household Size</i>	<i>80% of Median</i>
1	\$45,100
2	\$51,550
3	\$58,000
4	\$64,400
5	\$69,600
6	\$74,750
7	\$79,900
8	\$85,050

Please be sure your entire household GROSS income is below the 80% guideline before applying.

Documentation Required

Proof of income and proof of home ownership must be submitted with the application. Examples of acceptable documentation are listed on page 3 of the application.

If you have any questions, call the office Monday through Friday between 10:00am and 2:00pm at 845-454-7310.

Applications can be mailed to the address at the top of the page, or they can be hand-delivered to 824 Main Street in Poughkeepsie between the above hours.



<i>Office use only</i> Date Received:	<u>House #</u>
<p>Completed applications and the required documents must be received no later than <u>September 30, 2011</u></p> <p>Return to: Rebuilding Together P.O. Box 3695 Poughkeepsie, NY 12603</p>	

Homeowner Application for 2011

(circle one)

PLEASE PRINT CLEARLY

Mr. / Mrs. / Ms. / Miss

Name: _____ Age _____

Street _____

City/Town _____ State _____ ZIP _____

Mailing Address (if different than above) _____

Telephone(s) _____ Best time to call _____

Alternate Contact (name, phone number, relationship): _____

How did you hear about us? _____

What kind of home do you have? (circle one) Single Family Mobile Home Condo Townhouse Multi-Family

1. Have you received services from us before? YES NO What Year? _____
2. How many TOTAL individuals live in the home? _____
 - Do any of them pay you rent? YES NO
 - Are any of them children under 18? YES NO AGES _____
3. Are you a Veteran? YES NO A widow of a Veteran? YES NO
 - In what branch did you or your spouse serve? _____
 - When and where did you or your spouse serve? _____
 - What rank did you or your spouse achieve? _____
4. Are you or anyone living with you disabled? YES NO WHO? _____
 - Please describe disability _____
 - Do you receive compensation for the disability? YES NO
5. Approximately when was your home built? _____
 - How many years have you lived in this home? _____
 - Do you own this home or have a Life Tenancy Agreement? YES NO
6. To what municipality (city/town/village) do you pay your land taxes? _____
7. Are there any tax or other liens against this property (Explain) _____
 - If you have a mortgage, is it current? YES NO If no, explain _____
8. Do you have homeowners insurance? YES NO
9. Do you own any other property? YES NO If yes, please describe _____

(Please continue to pages 2-4 of this application)

Income and Asset Information Request

TOTAL HOUSEHOLD INCOME

In the table below, list the name of each person living in your home, related to you or not, and their income. PLEASE LIST ALL NAMES. IF THEY DON'T HAVE INCOME, PLEASE PUT \$0.00 IN THE TOTAL FOR THAT PERSON. If anyone living in your home contributes toward the costs of running the home, mark their name with an asterisk (*)

NOTE: "OTHER INCOME" COLUMN: Include and identify payments received from people living with you in your home, Rents you receive from any other property you own, Employer pensions, 401k and IRA payouts, SSI benefits, Child Support payments you receive, Public Assistance payments you receive, Alimony, and any other income not mentioned. If yours is a multiple family home, or if you own other income properties, the rent you receive from tenants not living with you must be included as other income and labeled as "rent" on your income line above, but the tenant's income information is not required.

EXAMPLE

<i>Name</i>	<i>Age</i>	<i>Relationship</i>	<i>Wages/Salary</i>	<i>Social Security</i>	<i>Interest/Dividend</i>	<i>Other Income</i>	<i>Total</i>
Mary	64	SELF	4,000	9,000	0.00	Rent: 4,000	17,000
John	89	Father	0.00	15,000	0.00	Pension: 10,000	25,000
*Peter	40	Tenant	Pays Rent				
TOTAL							42,000

FILL IN THE TABLE BELOW

NOTE: ALL AMOUNTS SHOULD BE STATED AS ANNUAL GROSS

Name	Age	Relationship to you	Annual Wages/Salary	Annual Social Security	Interest/Dividend Income	Other Income*	Total for this person
TOTAL							

ADDITIONAL ASSETS

Please list the TOTAL VALUE of your assets (not listed above) for you, your spouse, and any children currently living with you, including, but not limited to: Checking/Savings accounts, CDs, Bonds, IRAs, 401Ks etc.

\$

(We use this information only to help determine your level of need in comparison to other applicants, and not to determine whether or not you meet the basic income eligibility guidelines. This information is kept in strict confidence.)

ACCEPTANCE AGREEMENT: I certify that the information provided in this form and any attachments to it is true and correct to the best of my knowledge.

If my home is selected to be included in the Rebuilding Together Dutchess County Home Repair Program, I understand and agree to the following:

1. I agree to participate in the program and to welcome volunteers into my home. I also agree that all able-bodied persons living in or visiting my home on the workday will assist the volunteers if requested to do so by the House Captain.
2. That there will be no charge to me for the work actually performed and that Rebuilding Together Dutchess County makes no warranty on the work completed by its volunteers.
3. Rebuilding Together Dutchess County cannot promise that all work items discussed with me will be completed as part of the program.
4. That if I cease living in my home within two years after the last date of work at my home by Rebuilding Together, or if I sell my home within that two year period, I will repay Rebuilding Together the value of materials and supplies used and expended by Rebuilding Together in its work on my property; and, my promise to repay Rebuilding Together for the value of materials and supplies is hereby binding upon myself, my estate, my heirs and assigns.

Applicant's Signature

Print Name

Date

Witness Signature

Print Name

Date

PRESS COVERAGE AGREEMENT:

Rebuilding Together Dutchess County very much relies on press coverage to raise funds and recruit volunteers to work on other homes in the future. Therefore, we are asking your permission, if your home is selected, to invite the local print and broadcast media to your house on the project day.

Please complete one of the two statements below.

1. I agree to allow press coverage and photography of Rebuilding Together's work on my home and to the use of images of myself and my home in appropriate publications. (Address and telephone numbers will not be released)

Signature

Date

OR

2. I do not agree to press coverage of the work on my home because:

Note: Check here ____ if, even though you do not wish any press coverage, you will allow us to use our own pictures of you and the project in our own publications and on our website. We will not include any identifying information.

Signature

Date

If you have any questions about completing the application, please call the office at 845-454-7310.